

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION: AWARDS BRANCH
PATRACHAR VIDYALAYA, TIMARPUR: DELHI**

No.F.DE.23 (50)/State Award/Awards /2021/1172-1182

Dated: 13/08/2021

CIRCULAR

STATE TEACHERS' AWARD – 2021

A great teacher and philosopher Dr. Radha Krishnan's (former President of India) birthday is celebrated as Teachers' Day every year on 5th September. It would be a proud privilege to salute & honour the teachers for their dedication and remarkable work who break down the barriers to reach into the souls of the students with love, devotion and care.

The teachers working in Govt. / Govt. Aided / Recognized Unaided Private /MCD/NDMC/Delhi Cantonment Board (DCB) Schools are eligible to apply. The selected teachers are **rewarded with a cash award of Rs. 25000/-, A Citation, A Silver Medal and A Shawl. There are 116 awards for HOSs, Teachers, Librarian and Sports Teachers.**

REVISED GUIDELINES FOR STATE TEACHERS' AWARD-2021

- All the Teachers of Primary, Middle, Secondary & Senior Secondary Schools of GNCT of Delhi/DOE/DOE Aided/DOE Un-Aided/MCD/MCD Aided/MCD Un-Aided/NDMC/NDMC Aided/NDMC Un-Aided/DCB schools who have completed at least 03 years of service as teacher by 31st March, 2021.
- The teachers who have already got State Teachers' Award are not eligible.



- For Govt. and Govt. Aided Schools, the Heads of Schools who have got Excellence in Education Award in any category, can apply for State Teachers' Award only after a gap of three years.
- Educational Administrators are not eligible for this award. However, Principals/Vice Principals are eligible.
- The teachers, Vice Principals or Principals who have retired on or after 31st March 2021 (full academic session i.e. 2020-21 are eligible).

PROCEDURE FOR APPLICATION

- (a) Heads of Schools and Teachers themselves shall apply directly by filling the application form online on the official website of Directorate of Education.
- (b) All the online applications for State Teachers' Award-2021 will be submitted in the respective category of school, namely:-

(i) Big Schools having Students' Enrolment: **Above 2,500 Students**

(ii) Medium Schools having Students' Enrolment: **From 1,000 to 2,500 Students.**

(iii) Small Schools having Students' Enrolment: **Below 1,000 Students.**

- (c) Every applicant shall submit a portfolio, online along with the Entry Form. The portfolio shall include relevant supporting material such as documents, tools, reports of activities, field visits or photographs etc.
- (d) Undertaking by the applicant: Each applicant shall give an undertaking that all the information/data submitted is true to the best of his/her knowledge and if anything is found at any later date to be untrue then he/she will be liable to disciplinary action.
- (e) The applications in r/o Teachers and Librarians will be duly verified and forwarded to the District Level Committee by the Heads of the Schools online after the submission by the applicant.
- (f) The applications in r/o HOSs will be verified by the DDE (Zone).



DISTRICT LEVEL COMMITTEE FOR SELECTION OF STATE TEACHERS'
AWARD-2021

First level scrutiny will be done by District Level Committee headed by the DDE (District).

(a) D.D.E. of the District	Chairperson
(b) D.D.E (Zones) of the District Concerned	Members
(c) D.D.E. or Equivalent officer of concerned MCD/NDMC/DCB	Member
(d) Principal/Senior Lecturer of the concerned DIET/SCERT	Member
(e) State Awardee (Principal/ Teacher of Govt./ Private school who has received State Award In the last 3 years)	Member
(f) SMC Member (to be nominated by the RTE Branch)	Member

FUNCTIONS TO BE PERFORMED BY DISTRICT LEVEL COMMITTEE

The above committee at District Level will award marks on the basis of Rubric/ Marking Scheme provided, solely on the basis of availability of documentary evidences and its veracity.

While forwarding the duly evaluated applications, the District Level Committee should ensure that a minimum of 60% and above marks/ 75% and above for RPVV and SOE (School of Excellence) has been scored by the applicant.

After awarding marks, the District Level Committee (DLC) will forward online the application to the Awards Branch, Head Quarter.

DDE (District) will forward only those cases which are clear from Vigilance angle.



In case of Principal and Vice Principal, the District DDEs must furnish the **Vigilance Clearance report of GOC (H.Q.) and DOV along with District Vigilance Report, issued only for the purpose of State Teachers' Award - 2021.**

In case of Teachers/Principals/Vice Principals of Govt. Aided /Recognized Un-aided Private Schools, the vigilance clearance certificate will be furnished by the Chairman/Manager of the school.

New *pro formas* for Heads of Schools , Teachers (including all categories i.e., PGTs, TGTs, Assistant Teachers, Nursery Teachers, Teachers of Miscellaneous Category, Contractual Teachers under SS/ Guest Teachers) and Librarian are online. The *pro formas* for remaining categories of Teachers i.e. Sports Teachers, EVGCs, Core Academic Unit, Special Education Teachers and Mentor Teachers will be offline like previous year.

The online pro formas will be uploaded soon on the official website of Directorate of Education.

This issues with the prior approval of Competent Authority.

Addl. Director of Education (Awards)

No.F.DE.23 (50)/State Award/Awards /2021/1172-1182

Dated: 13/08/2021

Copy to: -

1. All RDEs/DDEs/DDE (Zone) through MIS.
2. All H.O.S. of Govt., Govt. Aided, Recognized Unaided Private Schools through MIS.
3. Director Education, South M.C.D, Civic Centre, Minto Road, N.Delhi.
4. Director Education, North M.C.D, Civic Centre, Minto Road, N.Delhi.
5. Director Education, East M.C.D, 419,Patpar Ganj Ind. Area D-92.
6. Director Education, N.D.M.C, Palika Kendra, New Delhi.
7. Chief Executive Officer, Delhi Cantonment Board, Delhi Cantt; Delhi.
8. P.S. to Secretary (DoE) for information.
9. P.S. to Director (DoE) for information.
10. P.A. to Addl. D.E. (Awards) for information.
11. O.S. (I.T) to kindly paste on the website of the Department of the above said circular.

DDE (AWARDS)

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION: AWARDS BRANCH
PATRACHAR VIDYALAYA: TIMARPUR, DELHI

No.F.DE.23 (51)/State Award/Awards /2021/1202-1207

Dated: 16/08/2021

CIRCULAR

STATE TEACHERS' AWARD-2021

The State Teachers' Award was instituted with the objective to recognize and honor those HOSs and Teachers, who through their commitment and continuous efforts, have contributed in the field of Education in these challenging times. Their unique contribution has not only improved the quality of school education but also enriched the lives of their students.

The Principals/ Vice-Principals/ Teachers who are working in some of the Branches at Head Quarters and who have no scope for self-nomination to participate in State Teachers' Award-2021 will fill the offline *pro forma* attached in this circular.

The guidelines & procedures to be followed for applying for State Teachers' Award-2021 are as under :-

ELIGIBILITY CRITERIA

1. The teachers who have **already received the State Teacher Award are not eligible.**
2. In the case of HOS who have received **Excellence in Education Award in any category during last three years** are not eligible.
3. **Eligibility criteria is separately attached with all the relevant *pro formas*.**

GUIDELINES

Each applicant must apply **offline** on the prescribed *pro forma* specified for their category only. **No correction will be allowed after the submission of the filled in Pro forma.** In case of any query, please contact at the numbers mentioned below:-

S.NO.	CATEGORY OF AWARD	PRO FORMA TO BE FILLED IN	NAME OF THE CONCERNED BRANCH	CONTACT NUMBER
1	TEACHERS FROM CORE ACADEMIC UNIT	Pro forma A	EXAM BRANCH	8901476198
2	EVGCs	Pro forma B	EVGB	011-23675376 011-23675376
3	SPECIAL EDUCATION TEACHERS	Pro forma C Annexure-I for Special Education Teachers who are working in the schools. Annexure-II for PGT/TGT (SETs) who are presently working in Zone/ District/ State Level.	IEB	011-26219207 011-26460828
4	MENTOR TEACHERS	Pro forma D	SCHOOL BRANCH	8447683737
5	PRIMARY TEACHERS WORKING IN NURSERY-PRIMARY BRANCH	Pro forma A	SCHOOL BRANCH	9999509171

PROCEDURE FOR APPLICATION

1. The applicant must read the Circular/ Guidelines carefully before filling in the *pro forma*.
2. The applicant must apply **only in one category** i.e. any one from *Pro forma* A to D.
3. All the applications must be submitted **on the prescribed pro forma only**, mentioning page numbers for each and every point in the index, including all supporting documents/annexures clearly. The applicant will also submit two passport size photographs, self-attested supporting documents alongwith a brief write up about their achievements in the field of education, Vigilance Clearance Report at District Level and submit to the HOS of their parent school/ present school.

4. The supporting documents must include relevant supporting materials such as documents, tools, reports of activities, field visits or photographs etc.
5. A certificate must be taken from the next Higher Authority of the applicant, after the verification of record, that the **applicant has not received 'State Teachers' Award' earlier and 'Excellence in Education Award' during last three years (Annexure-1 for Teachers/ Vice-Principals/ Principals).**
6. **The applicant must certify that all the information furnished by him/her is correct. Any wrong information given by the applicant will attract disqualification and disciplinary proceeding.**

PROCEDURE FOR SUBMISSION

1. The HOS must ensure that all the columns in the *Pro forma* are duly filled in, by the applicant. The information filled-in should be verified from teacher's diary, inspection report, annual result of the school and the service book of the applicant etc.
2. The HOS **will countersign all the applications on every page, after verification of all the supporting documents/ annexures and the same is to be forwarded to the DDE (Zone).**
3. The DDE (Zone) must ensure that every page of *pro forma/* annexures are verified, countersigned and certified by the HOS of concerned school.
4. DDE (Zone) will forward all the applications/ nominations of teachers, to DDE (District).
5. Applications in r/o HOS will be verified and countersigned by the DDE (Zone) alongwith supporting documents/ annexures, and will forward to DDE (District).

6. Further, the DDE District will forward only those applications to the branches/ District office concerned, which are clear from vigilance angle.
7. In the cases of HOS, the **Vigilance Clearance Report of GOC (H.Q.) and DOV along with District level Vigilance Clearance Report, issued only for the purpose of State Teachers' Award – 2021, is mandatory.**
8. All the applications for award (refer *Pro forma* A to D) are to be forwarded by District DDEs to the Branches concerned.

**PROCEDURE FOR SELECTION IN R/O TEACHERS FROM CORE
ACADEMIC UNIT, EVGCs, SPECIAL EDUCATION TEACHERS
AND MENTOR TEACHERS**

1. The DDEs of concerned branches will constitute a committee to evaluate and scrutinize the nominations/ applications according to the marking scheme.

The constitution of the State Level Committee is as under:-


- | | | |
|---|---|-------------|
| • RDE/ Addl.DE/ Spl. DE of the concerned Branch | - | Chairperson |
| • DDE of the concerned Branch | - | Member |
| • DEO/ OSD/ State Co-ordinator/ Equivalent Officer | - | Member |
| • District Co-ordinator/ Equivalent Officer | - | Member |
| • Any other officer but not below the rank of Principal | - | Member |

2. The **bench mark is 60% for Govt. and 75% for RPVV Teachers.**
3. DDEs of the concerned Branches will submit the list of selected candidates, complete in all respect, as per guidelines, in the office of DDE (Awards) after getting recommendation of RDE/ Addl.DE/ Spl.DE concerned.

TIMELINE

S.No.	Activity	Timeline (Latest by)
1	Submission of offline Pro forma/ Application by the Applicant to the HOS.	21/08/2021
2	Submission of nominations/applications with relevant and supporting documents countersigned by HOS, in the office of DDE (Zone).	23/08/2021
3	Submission of nominations/applications with all relevant and supporting documents by DDE (Zone) in the office of concerned DDE (District).	24/08/2021
4	Submission of all nominations/applications alongwith relevant and supporting documents for all categories, by the DDE (District) to concerned Branch.	25/08/2021
5	Submission of the list of selected candidates with relevant details by the concerned branch to the office of Awards Branch, after getting the approval of RDE/Addl.DE/Special DE concerned.	31/08/2021

This issues with the prior approval of Competent Authority.

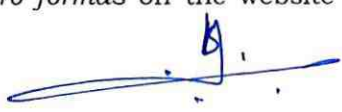

(Dr. Afshan Yasmin)
Addl.DE (Awards)

No.F.DE.23 (51)/State Award/Awards /2021/

Dated:

Copy for information to: -

1. P.S. to Pr. Secretary (Education).
2. P.S. to Director (Education).
3. P.A. to Addl. D.E. (Awards).
4. All RDEs/DDEs (District)/DDEs (Zone)/ concerned branch incharges through MIS.
5. All HOS of Govt. Schools through MIS.
6. O.S. (I.T) to kindly upload the above said circular alongwith *Pro formas* on the website of the Directorate of Education.


(Dr. Surya Kant Prasad)
DDE (AWARDS)

● CERTIFICATE OF NON-RECEIPT OF AWARD

ANNEXURE-1

It is certified that Mr./Ms. _____

Designation _____ Emp. ID _____

_____ working in _____

School ID _____, has not received State Teachers' Award earlier and Excellence in Education Award during last three years.

DDE (Zone)/ HOS

Signature With stamp

PRINCIPALS / VICE PRINCIPALS / TEACHERS
OF CORE ACADEMIC UNIT – 2021

Eligibility Criteria:-

- All Teachers / Vice Principals /Principals of Core Academic Unit, DOE who have completed at least 03 years of service as teacher/ Vice Principals /Principals by 31st March, 2021 including 2 years or more service in the Core Academic Unit DOE can apply.
- The teachers / Vice Principals /Principals who have already got State Teacher Award are not eligible.
- For Vice Principal/ Principals who have got Excellence in Education Award in any category can apply for State Teachers Award only after a gap of three years.
- The teachers, Vice Principals or Principals who have retired on or after 31st March, 2021 (full academic session i.e., 2020-21) are eligible.

PRO FORMA A

Pro forma for Teachers of Core Academic Unit

FORM FOR THE TEACHERS/VICE-PRINCIPALS/PRINCIPALS OF CORE ACADEMIC UNIT

*** Please read the guidelines of Department carefully before filling the pro forma**

1	Name of the Teacher/Vice-Principal/Principal:-			
2	Designation:-			
3	Employee ID:-			
4	Date of Joining DoE:-			
5	Name of Parent School with ID:-			
6	Total No. of completed years in regular service (minimum 03 years):-			
7	No. of years worked in schools located in the following areas (Before joining CAU)			
	S.No.	Type	Designation As	Years
	(i)	Urban		
	(ii)	Rural		
	(iii)	Resettlement Colony		
	(iv)	J J Cluster		
Total (In Years)				
Work done during posting at Core Academic Unit				
8	Initiatives taken for Strengthening of Assessment & Evaluation System and Validation of assessment tools			
9	Innovative Steps Taken to Achieve Learning Outcomes and Need Based Support for Students			
10	Innovations and Interventions in Teaching Learning Process			

11	Contribution to Digital literacy / E- Content Repository				
12	Capacity building of Teachers as Resource person				
	Session	Number of Capacity Building programmes	No. of Sessions	No. of participants	Organized by
	2020-21				
13	Attended Seminar/ Workshops conducted by DoE/ CBSE/ NCERT/ SCERT/ any other Govt. organization during last two years:				
	Year	Name of Capacity Building Programmes	Venue	Dates	Organized by
14	Self-Capacity Building in last two years (Beyond those recommended/ initiated by the Directorate with a recognized organization):				
	Year	Name of Capacity Building Programmes	Venue	Dates	Organized by
15	Contribution in analysis of DoE Specific data:				
16	Contribution as coordinators of any team of DoE:				

● 17	Contribution to Society in the field of Education, Health and Improving the social equality and harmony etc.
18	Fellowship / Awards / Appreciation Letters or Certificates in the field of Education:

Declaration given by the applicant

It is certified that all the above information furnished by me is correct to the best of my knowledge and nothing has been concealed. It is also certified that no vigilance/ criminal case is pending against me.

I am aware of the fact that any wrong information given by me may cause disqualification and may attract disciplinary proceedings under the CCS(CCA) Rules.

Signature of Applicant

Signature of the OSD (CAU)

ELIGIBILITY CRITERIA AND *PRO FORMA* FOR CICs/EVGCs

ELIGIBILITY CRITERIA

- All CICs/EVGCs of DOE schools who have completed at least 03 years of service as teacher by 31st March, 2021.
- The CIC/EVGC who has already got State Teacher Award is not eligible.
- The EVGC/CIC who has got Excellence in Education Award in any category, can apply for State Teachers Award only after a gap of three years.
- Only Regular CIC/EVGC can apply. Guest EVGCs are not eligible under regular category. However, they may apply through their concerned branch.

PRO FORMA B

FOR EVGC/CIC:-

(In case of CIC, all data to be filled in respect of concerned District)

1 GENERAL INFORMATION OF APPLICANT –

- a. Name of the Applicant.....
- b. Gender (Female/Male.....)
- c. Date of Birth.....
- d. Employee ID.....
- e. Designation (EVGC/CIC).....
- f. Place of posting/School ID.....
- g. Additional charges held.....
- h. Currently working on diverted capacity (Yes/No).....
- i. Place of posting on Diverted capacity.....
- j. Date of joining as EVGC.....
- k. Date of joining as CIC.....

2 NUMBER OF YEARS WORKED IN DoE

- 15 to 19 years
- 20 to 30 years
- 31 years & above

3 GUIDANCE & COUNSELLING WORK AT SCHOOL/DISTRICT/HQ LEVEL

YEAR	No. of schools allotted (parent+cluster) {in case of CIC/Nodal officer, all schools of the District/HQ}	Classes covered – 1) Primary to 12 2) 6 to 12 3) 9 to 12	Enrolment of schools allotted - 1)Upto 2000 2)2001 to 3000 3)3001 and Above
2020-21			
2019-20			
2018-19			

ACHIEVEMENT IN THE PROJECTS OF DOE

NAME OF PROJECT	TARGET ACHIEVED (in percentage)			Average (in percentage)
	2020-21	2019-20	2018-19	
Psychometric Assessment/ Project Smile				
Career Counselling / Project CGCC				
Pre Examination Counselling & Stress management				
Yuva Helpline				
Child Sexual Abuse/Substance Abuse/Internet Abuse				
Women safety				
Gender Sensitisation				
Prevention of Bullying				
Menstrual Hygiene				
Material development				
Any other work related to Guidance & Counselling done by the official.				
1				
2				

(Attach Photographs, Certificates or any other relevant valid document)

**5 CONTRIBUTION IN CAREER CONCLAVE
(IN HOLDING THE EVENT AT PLANNING, PREPARATION, LIASONING, IMPLEMENTATION AND SUPERVISION STAGES)**

DUTIES PERFORMED			
	2019-20	2018-19	2017-18
1			
2			
3			
4			
5			
6			

(Attach Photographs, Certificates or any other relevant valid document)

PARTICIPATION OF EVGC/CIC IN PLANNING AND EXECUTION OF VARIOUS ACTIVITIES AT EVG BUREAU LEVEL

ACTIVITIES PERFORMED			
	2020-21	2019-20	2018-19
1			
2			
3			
4			
5			
6			

(Attach Photographs, Certificates or any other relevant valid document)

7 ANY WORK DONE AS A COMMITTEE MEMBER

	NAME OF THE COMMITTEE	NAME OF THE SCHOOL/ZONE/DISTRICT	SCERT/EVGB/DoE / NCERT/CBSE	ANY OTHER
1				
2				
3				
4				

(Attach Photographs, Certificates or any other relevant valid document)

8 ANY SIGNIFICANT ACHIEVEMENT OR INNOVATIVE PRACTICE ADOPTED/ UNDERTAKEN IN THE FIELD OF GUIDANCE AND COUNSELLING DURING LAST 3 YEARS. GIVE DETAILS (In 500 Words)

(Attach Photographs, Certificates or any other relevant valid document)

Declaration by the application:
It is certified that all the above information furnished by me is correct to the best of my knowledge and nothing has been concealed. It is also certified that no vigilance/criminal case is pending against me. I am aware of the fact that any wrong information given by me may cause disqualification and may cause disqualification and may attract disciplinary proceedings under the CCS (CCA) Rules.

Signature of Applicant

**GUIDELINES FOR FILLING THE APPLICATION FORM FOR STATE
AWARD FOR TGT/PGT (SPECIAL EDUCATION TEACHERS) FOR 2021**

Eligibility Criteria:-

- All TGT/PGT (SETs) working in Schools of DOE, GNCT of Delhi who have completed at least 03 years of service as a TGT (SET) by 31st March, 2021 in DOE, GNCT of Delhi can apply.
- Re-employed teachers are not eligible.
- TGT/PGT (SETs) who have taught minimum 5 Children with Bench mark Disabilities in last academic year only shall apply.

PRO FORMA C

ANNEXURE-I

APPLICATION FOR STATE AWARD TO TGT/PGT (SPECIAL EDUCATION TEACHER)

1. Name of School & ID :
2. Name (In Block Letters) & Emp. ID :
3. Date of Birth :
4. Qualification :
5. Area of specialization :
6. CRR. No. of Rehabilitation Council of India :
7. Designation : TGT/PGT (Special Education Teacher)
8. Place of posting if diverted :
9. Total No. of students taught by the teacher during 2020-21:
(Enclose data of CWSN)
10. Whether teacher is providing services to two different schools: Yes/No
If yes, mention the names & IDs of the schools:
11. Comparison of Achievement/progress of CWSN (of 5 CWSN) during the last three academic years:

Name of CWSN	Type of Disability & percentage	Class & Section	School Name & ID	Academic year	Baseline/Functioning level as on beginning academic year (as per IEP)	Achievement/Functioning level at the end of academic year (as per IEP)
				2018-19		
				2019-20		
				2020-21		

(Enclose documents related to baseline & achievement and copy of disability certificate of students)

12. Result of the Students with Disabilities appeared in Board (Class X & XII), if no children in class X & XII give details of class IX & XI: *last academic session

No. of Students appeared:

No. of Students Passed

Pass percentage:

Detail of two students who achieved highest score in Class X/Class IX (*name, student ID, type of disability, % of disability, marks achieved, & % of marks*):

Detail of two students who achieved highest score in Class XII/Class XI (*name, student ID, type of disability, % of disability, marks achieved, & % of marks*):

(Enclose documentary proof)

13. Percentage of attendance of CWSN in individual sessions (face to face/virtual mode) taken in a group of maximum two CWSN per week during 2020-21:

(Enclose the copy of attendance)

14. Impact of individual sessions (face to face/virtual mode) taken in a group of maximum two CWSN per week during 2020-21:

(Enclose documentary proof)

15. Impact of Innovative Teaching Learning Material (TLM)/Assistive aids prepared on the basis of Samarth/Saksham booklets and used during 2020-21 (face to face/virtual mode):

(Enclose proof regarding the TLM prepared and its impact on CWSN)

16. Whether resource room/ resource corner has been established and maintained:

(Enclose photographic evidence)

17. Impact of plus curriculum Activities (Braille, Sign Language, Daily Living Skills, Orientation & Mobility or any other Disability Specific Activities) under taken for Children with Intellectual Disability, Cerebral Palsy, Autism Spectrum Disorder, Hearing Impairment, and Blindness during 2020-21:

(Enclose documentary proof containing baseline & achievement and disability certificate)

18. Achievement of CWSN in co-curricular and curricular activities during last three years:

Academic year	Name of CWSN	Type of Disability & percentage	Class & Section	School Name & ID	Name of activity	Level	Position Achieved	Organized by

(Enclose proof of achievement & disability certificate of students)

19. Achievement of TGT/PGT (SET) in co-curricular and curricular activities during last three years:

Academic year	Name of activity	Level	Position Achieved	Organized by

(Enclose proof of achievement)

20. Impact of IEPs prepared and implemented during 2020-21 on CWSN:
(Enclose supporting documents and upload IEP of five children with disabilities, preferably with different disabilities)
21. Percentage of attendance of parents of CWSN in IEP review meeting held during 2020-21:
(Enclose attendance related documents)
22. List the activities taken up by the TGT/PGT (SET) to create awareness among Peers, Staff members, & Community during 2020-21 and also brief on its impact:
23. Effect of workshop/session taken for other TGT/PGT (SETs) during monthly meeting at District during 2020-21:
(Enclose supporting documents)
24. Impact of in service training programmes/cross disability training program attended during 2020-21 on your teaching:
(Enclose documentary proof)
25. How did you coordinate with subject teachers to ensure inclusion of CWSN (write in maximum 200 words):
26. Details of initiatives undertaken including Action Research/Publication during last three years (Specify giving details):
(Enclose documentary proof)
27. Grading received in APAR/ACR in last three years:
(Enclose copies of APAR/ACR)
28. Any other significant achievement in the field of inclusive education during 2020-21 and its impact on CWSN, i.e. innovative experiments:
(Enclose documentary proof)
29. Why you consider yourself as suitable for State Award? (write in maximum 200 words)

ANNEXURE-II

**APPLICATION FOR STATE AWARD TO TGT/PGT (SETs) WORKING IN ZONE/
DISTRICT/ HEAD QUARTER**

1. Name of School & ID :
30. Name (In Block Letters) & Emp. ID :
31. Date of Birth :
32. Qualification :
33. Area of specialization :
34. CRR. No. of Rehabilitation Council of India :
35. Designation : TGT/PGT (Special Education Teacher)
36. Place of posting (diverted) :
37. Percentage of supervisions/visits of schools/Resource Centres/NGOs undertaken:
(Enclose documentary proof)
38. Effect of the supervisions/visits of schools//Resource Centres/NGOs undertaken for the inclusive education implemented in School/Zone/District::
(Enclose documentary proof)
39. Percentage of CWSN attended Assessment Camp from schools under concerned zone/district/state during last year (compare with estimated no. of CWSN as per circular/order):
(Enclose copy of attendance of CWSN)
40. Percentage of CWSN attended Distribution Camps from schools under concerned zone/district/state during last year (compare with estimated no. of CWSN as per circular/order):
(Enclose copy of attendance of CWSN)
41. Percentage of CWSN attended Camps for assessment of Intellectual Ability from schools under concerned zone/district/state during last year (compare with estimated no. of CWSN as per circular/order):
(Enclose copy of attendance of CWSN)
42. Percentage of CWSN attended Camps for assessment of specific learning disability from schools under concerned zone/district/state during last year (compare with estimated no. of CWSN as per circular/order):
(Enclose copy of attendance of CWSN)

43. Comparison of result of the Students with Disabilities appeared in Board (Class X & XII), if no children in class X & XII, give details of class IX & XI in the schools under zone/district/state during last three years:

School Name & ID	Academic Year	Class X/ Class IX			Class XII/Class XI		
		No. of CWSN appeared	No. of CWSN passed	Pass %	No. of CWSN appeared	No. of CWSN passed	Pass %
	2018-19						
	2019-20						
	2020-21						

(Enclose document related to result submitted by HOS)

44. Achievement of Official in co-curricular and curricular activities during last three years:

Academic year	Name of activity	Level	Position Achieved	Organized by
2018-19				
2019-20				
2020-21				

(Enclose proof of achievement)

45. Percentage of attendance of TGT/PGT (SETs)/Zonal/District Coordinators (IE) in the monthly meeting/orientation programme/HQ-level meetings/ virtual/online mode meetings during 2020-21:

(Enclose copy of attendance sheet)

46. Impact of Workshop/session taken in the monthly meeting/ orientation program/HQ-level meetings/virtual/online mode meetings of TGT/PGT (SETs)/Zonal/District Coordinators (IE) during 2020-21? Also mention the number of workshops attended..

(Enclose supporting documents)

47. List the involvement of official in any other additional work related inclusive education of children with special needs in DoE.

(Enclose documentary proof)

48. Details of significant state level/national/international achievement of CWSN from the schools under zone/district/state during 2020-21:

(Enclose documentary proof)

49. Details of significant state level/national/international achievement of TGT/PGT (SETs) working in the schools under zone/district/state during 2020-21:

(Enclose documentary proof)

50. Details of initiatives undertaken; including Action Research/Awareness Programme during last three years (Specify giving details) :

(Enclose documentary proof)

51. Awarded Ph.D or M.Phil in the area of Special/Inclusive Education during last five years

(Enclose documentary proof)

52. Grading received in APAR/ACR in last three years:

(Enclose copies of APAR/ACR)

53. Any other significant achievement in the field of inclusive education during 2020-21 especially in view of the work done during the current scenario of COVID-19 pandemic and its impact on CWSN, i.e. innovative experiments::

(Enclose documentary proof)

54. Why do you consider yourself as suitable for State Award? (write in maximum 200 words)

.....

ELIGIBILITY CRITERIA FOR MENTOR TEACHERS

Conditions of Eligibility

1. All teachers who have completed 03years of service by 31st March 2021.
2. Normally retired teachers are not eligible for the award but those teachers who have served up to 31st March 2021 are eligible.
3. Must have worked as a Mentor teacher for minimum of 2 years.
4. Must have worked with a minimum of 4 Mentee school for preceding 2 years.
5. The teachers who have already got State Teachers' Award are not eligible.

PRO FORMA D

FORM FOR THE MENTOR TEACHERS

*Please read the guidelines on the website of the Directorate carefully before filling the proforma.

*Signature of HoS mandatory in r/o point no. 6 to 11

*Recommendation of OSD (MT/School) mandatory for point no. 12,13(B),

*Supporting documents to be attached for each and every point (workshop / seminar / paper presentation / content development etc)

1. NAME OF THE PARTICIPANT :

2. DATE OF INITIAL APPOINTMENT IN THE DEPARTMENT AS A REGULAR TEACHER :

3. EMPLOYEE ID :

4. DESIGNATION:

5. PARENT SCHOOL (NAME & ID):

6. (A) NUMBER AND NAME OF ALLOTTED MENTEE SCHOOL WITH SCHOOL ID (3- 4)

1.

2.

3.

4.

5.

7. NO. OF VISITS PER MENTEE SCHOOL, IN THE LAST YEAR (remarks of HoS):

8. CONNECT WITH TEACHERS/HOS /OTHER STAKE HOLDERS OF MENTEE SCHOOLS (remarks of HOS):

9. INITIATIVES TAKEN IN SCHOOLS (UPTO 100 words):

10. ANY OTHER SPECIAL SUPPORT PROVIDED TO SCHOOLS (50 words):

11. ATTENDED SEMINARS /WORKSHOPS (CONDUCTED BY DOE,CBSE, NCERT, MCD ,NDMC ANY OTHER GOVERNMENT ORGANIZATION DURING LAST TWO YEARS OF MENTORSHIP):

12. SELF CAPACITY BUILDING (BEYOND THOSE RECOMMENDED/INITIATED BY THE DIRECTORATE):

13. FACILITATION WORK DONE BY APPLICANT:

A) Work Assigned Through SCERT

(B) work Assigned through DIET(ART/LIC/Any other)
(C) Any other(Recognized National /International Educational Institution)
14. CONTENT CREATION WORK DONE BY APPLICANT A). Allocated by the Directorate:
B). Beyond the Directorate (IN A GOVERNMENT ORGANISATION)
15. RESEARCH PAPER PRESENTATION (NATIONAL /INTERNATIONAL):
16. FELLOWSHIP/ AWARD/ RECOGNITION BY WELL KNOWN NATIONAL /INTERNATIONAL INSTITUTIONS (CERTIFICATE/ LETTER)
17. WORK DONE TO STRENGTHEN SCHOOL – COMMUNITY LINKAGES (50 WORDS):
18. SELF DRIVEN ,TAKING INITIATIVES FOR SCHOOL TEACHERS AND CHILDREN BEYOND THE ALLOTTED RESPONSIBILITY (50 WORDS)
19. PARTICIPATION OF TEACHER IN CO CURRICULAR ACTIVITIES DURING MENTORSHIP (organized DOE/ MCD / NDMC / any other government organization) or Art Integrated learning such as Theatre in education (if yes attach the certificate)

20. WORK DONE DURING THE LAST THREE YEARS INCLUDING TWO YEARS OF MENTORSHIP(3 YEARS OF MENTORSHIP or years of mentorship+ years as teachers to be included to make it a detail of 3 years in not more than 150 words):

21. ANY OTHER SIGNIFICANT ACHIEVEMENT IN THE FIELD OF EDUCATION FOR AN IMPACT ON STUDENTS (not more than 150 words):

Declaration by the teacher :

*It is certified that all the above information furnished by me is correct to the best of my knowledge and nothing has been concealed .

*It is also certified that no vigilance, criminal case is pending against me

* I am aware of the fact that any wrong information given by me may cause disqualification and may attract disciplinary proceedings under CCS CCA rules

Signature of the Mentor Teacher

(HOS who is signing is hereby verifying the details mentioned in the form)

Mention the name of any 3- 4 allotted Mentee schools:

S.NO	NAME OF THE MENTEE SCHOOL	SCHOOL ID

Signature of the OSD (MT/School)

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION: AWARDS BRANCH
PATRACHAR VIDYALAYA, TIMARPUR: DELHI

No.F.DE.23 (50)/State Award/Awards /2021/1219-1229

Dated: 18/08/2021

CIRCULAR
STATE TEACHERS' AWARD – 2021

In continuation of this office Circular number No.F.DE.23 (50)/State Award/Awards /2021/1172-1182 dated 13/08/2021 regarding the guidelines for State Teachers' Award-2021, the link for online *pro formas* for HOSs, Teachers' and Librarian is open on the home page of the official website of Directorate of Education.

The Timeline for State Teachers' Award-2021 is as follows:-

TIMELINE

S.No.	Activity	Timeline
1	Last date for submission of online <i>pro forma</i> for State Teachers' Award-2021.	23/08/2021 Till midnight
2	Verification of <i>pro formas</i> and documents by HOS (in case of Teachers) & by DDE Zone (in case of HOSs). The HOS/DDE Zone to check every entry uploaded by the applicants for veracity within the stipulated time given in the Timeline and forward the <i>pro forma</i> with/ without comments. If the HOS/ DDE Zone concerned does not forward the <i>pro forma</i> with/ without comments within 24 hours, it will be considered as deemed approval/ submission from the HOS/DDE Zone. If the HOS/DDE Zone finds that the entry is not correct, he/she should mention with comments and forward all the applications/ <i>pro formas</i> to DDE District.	24/08/2021 Till midnight



3	Forwarding of online application/ <i>pro forma</i> of selected applicants by the District DDE to State Selection Committee.	24/08/2021 onwards till 27/08/2021 midnight
4	Final Selection of Awardees by State Selection Committee.	Till 30/08/2021 midnight

This issues with the prior approval of the Competent Authority.



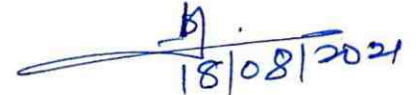
Addl. Director of Education (Awards)

No.F.DE.23 (50)/State Award/Awards /2021/1219-1229

Dated: 18/08/2021

Copy to: -

1. All RDEs/DDEs/DDE (Zone) through MIS.
2. All H.O.S. of Govt., Govt. Aided, Recognized Unaided Private Schools through MIS.
3. Director Education, South M.C.D, Civic Centre, Minto Road, N.Delhi.
4. Director Education, North M.C.D, Civic Centre, Minto Road, N.Delhi.
5. Director Education, East M.C.D, 419,Patpar Ganj Ind. Area D-92.
6. Director Education, N.D.M.C, Palika Kendra, New Delhi.
7. Chief Executive Officer, Delhi Cantonment Board, Delhi Cantt; Delhi.
8. P.S. to Secretary (DoE) for information.
9. P.S. to Director (DoE) for information.
10. P.A. to Addl. D.E. (Awards) for information.
11. O.S. (I.T) to kindly paste on the website of the Department of the above said circular.



DDE (AWARDS)

Delhi State Teacher Award 2021

Our Teachers Our Pride...

Applications are invited from the proud teachers of Delhi for the State Teachers Award 2021

- Felicitating teachers based on overall year - round performance
- Recognising teachers for their efforts to ensure their own professional growth
- Recognising teachers who showed exemplary adaptability to the online teaching learning process.
- Awarding teachers who served the society selflessly during COVID-19 pandemic
- Recognising innovative, collaborative and highly motivated teachers
- Acknowledging teachers with a vision for the future of Delhi Education
- 117 awards for Head of schools, Teachers, Librarian and Sports Teachers.
- Minimum 15 years' service clause removed now anyone with a 03 years' service as a teacher by 31st March, 2021 can apply.**
- There is no cap on the number of teachers who can apply from a school.
- Guest teachers and contractual teachers from across the DoE schools can also apply.**
- Teachers and Heads of Schools themselves will apply directly by filling the application form online on the official website of the Directorate of Education.
- All application will be examined and directly come to DoE. The entire process is online.**
- Principals and Teachers from all Govt / Govt aided/ Private schools can apply for the award.