

PROCESS FLOW FOR FILING OF ONLINE e-NOMINATION FORM BY MEMBER ON EPF PORTAL

- The form can be filed by the member on the UAN member portal.
- The member can file the online nomination form through UAN member portal which is available on URL <https://unifiedportal-mem.epfindia.gov.in/memberinterface/>
- The following screen will appear.
- The member has to login by entering his UAN and password.

The screenshot displays the EPF Member e-SEWA portal. At the top, the logo of the Employees' Provident Fund Organisation, India, is visible on the left, and the text "EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA" and "MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA" is on the right. The main heading is "Universal Account Number (UAN) MEMBER e-SEWA". Below this, there is a "Dear EPF Members !!" section with several service announcements. On the right, the login form is shown with fields for UAN (10121124575), Password (masked with dots), and a Captcha (L A F W L). There are "Sign in" and "Reset" buttons, and a "Forgot Password" link. At the bottom, there is a "Benefits of Registration" section and an "Important Links" section with "Activate UAN" and "Know your UAN status" links. A yellow note box states: "NOTE: Members with authenticated Aadhaar and Bank details seeded against their UAN can now submit their EPF Withdrawal/Settlement/Transfer claims online." The browser's address bar shows the URL "https://unifiedportal-mem.epfindia.gov.in/memberinterface/". The Windows taskbar at the bottom shows the Start button and several open applications, including "Inbox - mail_2017 - M...", "Member Home - Goog...", "New Microsoft Power...", and "ProcessFlow_FilingOn...". The system clock shows "2:24 PM".

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Universal Account Number (UAN)
MEMBER e-SEWA

Dear EPF Members !!

- ▶ Member Passbook service is available at www.epfindia.gov.in [Our Services >> For Employees >> Member Passbook]
- ▶ Aadhaar Based Online Claim Submission
- ▶ Seeded Aadhaar against activated UAN is mandatory for online claim submission.
- ▶ Other frequently used services are available at www.epfindia.gov.in
- ▶ EPFO services are now available on the UMANG (Unified Mobile APP for New Governance). The UMANG APP can be downloaded by giving a missed call 9718397183. The APP can also be downloaded from UMANG website or from the play/app stores. Erstwhile EPF mobile services are being discontinued
- ▶ One Member - One EPF Account can be availed after login under [Online Services](#).

UAN: 10121124575
Password:
Captcha: L A F W L
Sign in Reset
Forgot Password

Benefits of Registration

- ▶ Download/Print your Updated Passbook anytime.
- ▶ Download/ Print your UAN Card.

NOTE ✓ Members with authenticated Aadhaar and Bank details seeded against their UAN can now submit their EPF Withdrawal/Settlement/Transfer claims online.

Important Links

- ▶ [Activate UAN](#)
- ▶ [Know your UAN status](#)

After signing in, the following screen will appear.

The screenshot displays the EPFO Member Interface. At the top, the browser address bar shows the URL <https://unifiedportal-mem.epfindia.gov.in/memberinterface/>. The page header includes the EPFO logo, the text "EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA" and "MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA", and a green bar with navigation options: Home, View, Manage, Account, and Online Services. A green box at the top right displays the UAN number. Below the header, there are two main sections: "UAN Card" and "Account Settings", each with a "More Info" link. The "Member Profile" section is highlighted, showing a table of personal details. At the bottom, there is an "Alert" section and a taskbar with various open applications.

UAN : [REDACTED]

Home View Manage Account Online Services

UAN Card Account Settings

More Info More Info

Member Profile

UAN	[REDACTED]
Name	[REDACTED]
Birth Date	[REDACTED]
Gender	MALE
AADHAAR	91XXXXXXXX508 Verified (DEMOGRAPHIC)
PAN	[REDACTED]XXX1F Verified
Bank Account No.	XX[REDACTED]
Mobile No.	72X[REDACTED]
E-mail	RAXXXXXX[REDACTED]

+ More information

Alert

ProcessFlow_FilingO....DOCX e-Nomination_(1).ZIP e-Nomination (5).pdf e-Nomination (4).pdf e-Nomination (3).pdf Show all downloads...

start Inbox - mail_2017 - M... Member Home - Goog... New Microsoft Power... ProcessFlow_FilingOn... 2:32 PM

First Click on tab >> Manage then you will have to click on >> E-NOMINATION tab

The screenshot shows the EPFO member interface. The browser address bar displays <https://unifiedportal-mem.epfindia.gov.in/memberinterface/>. The page header includes the EPFO logo, the text "EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA" and "MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA", and a user identification bar showing "UAN : 10...22 /Mr. ...".

The navigation menu contains "Home", "View", "Manage", "Account", and "Online Services". The "Manage" dropdown menu is open, listing "CONTACT DETAILS", "KYC", "MODIFY BASIC DETAILS", and "E-NOMINATION". The "E-NOMINATION" option is circled in red. Below this menu, a red text instruction reads: "YOU HAVE TO CLICK HERE AFTER LOGIN".

The "Member Profile" section on the right contains the following information:

UAN	101216945022
Name	Mr. [REDACTED]
Birth Date	07/08/1986
Gender	MALE
AADHAAR	91XXXXXXXX508 Verified (DEMOGRAPHIC)
PAN	GQTXXXX1F Verified
Bank Account No.	XXXXXXXX9664
Mobile No.	72XXXXX[REDACTED]
E-mail	RAXXXXXXXXXHR@GMAIL.COM

At the bottom, there is an "Alert" section and a taskbar with several open PDF files: "EPFO Circular PF - Corr....pdf", "ProcessFlow_FilingOnli....pdf", "e-Nomination (2).pdf", and "e-Nomination (1).pdf". The system clock shows 11:52 AM.

Now you have to enter your permanent and current address then after save it.

Browser address bar: https://unifiedportal-mem.epfindia.gov.in/memberinterface/eNomination/geteNominationPage?fillNewNominationClicked=True&_HDIV_STATE_=23-0-13B

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN: [REDACTED] Logout

Home View Manage Account Online Services

PROFILE

UAN:	[REDACTED]
Name:	[REDACTED]
Date of Birth:	07/06/1968
Gender:	MALE
Father's / Husband's Name:	[REDACTED]
Marital Status:	UN-MARRIED
Permanent Address:*	<p>1. NOW YOU HAVE TO TYPE YOUR ADDRESS IN THE BOX</p> <p>SURAT, GUJARAT - [REDACTED]</p>
Current Address:*	<p>2. CLICK ON THIS BUTTON IF YOUR ADD IS SAME AS PER ABOVE ADD</p> <p><input checked="" type="checkbox"/> Same as above</p> <p>[REDACTED]</p>
Date of joining EPF, Scheme 1952:	30/10/2017
Date of joining EPF, Scheme 1971:	Not Provided
Date of joining EPF, Scheme 1995:	30/10/2017
	<p>3. AFTER TYPING THE ADD YOU HAVE CLICK ON SAVE BUTTON</p> <p>Save</p>

Taskbar: e-Nomination (3).pdf, EPFO Circular PF - Corr..., ProcessFlow_FilingOnli..., e-Nomination (2).pdf, e-Nomination (1).pdf, Show all downloads...

Windows Taskbar: start, e-Nomination - Googl..., New Microsoft Power...

After saving below mentioned screen will be display and you will have to click on "YES" option for adding nominee.

The screenshot shows the EPFO member interface. At the top, there is a navigation bar with the EPFO logo, the text "EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA" and "MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA". A green box displays the UAN number. Below this is a menu with "Home", "View", "Manage", "Account", and "Online Services". A green message box states "Profile details saved successfully." Below this is a "Family Declaration" section with a red arrow pointing to the "Yes" radio button. The "Having Family?" question has "Yes" and "No" radio buttons. Below that is a "Nomination History" section with a table showing one nomination record from 2018. The table has columns for "Nomination Time" and "VIEW". At the bottom, there are navigation buttons for "Previous", "1", and "Next".

Profile details saved successfully.

Family Declaration

NOW YOU HAVE CLICK ON YES OPTION MENTIONED AS BELOW

Having Family? Yes No

Nomination History

Display 10 records per page Search:

Nomination Time	VIEW
22-FEB-2018 14:53	

Showing page 1 of 1 Previous 1 Next

Follow the instructions mentioned in the red ink on the below screen shot.

← → ↻ 🏠 https://unifiedportal-mem.epfindia.gov.in/memberinterface/eNomination/geteNominationPage?_HDIV_STATE_=27-0-67F17F3ECE66972BE949D92B2489

Apps Google Convert PDF to Word Mail - Raj.singh@steag.i Login Smallpdf.com - A Free S Salary in India, Salary S Member Passbook Member Home HRMantra Online Nithya's Tax Calculator Pinterest

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN : XXXXXXXXXXXX -A A A+ Logout

Home **View** **Manage** **Account** **Online Services**

Family Declaration

Having Family? Yes No

Add Family Details

3. SELECT THE RELATION WITH NOMINEE HERE

Name	Date of Birth	Relation	Address	Guardian	Remove
<input type="text" value="Max 85 characters"/>	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="--Select Relation--"/>	<input type="text"/>	<input style="width: 30px; height: 30px; border: none; border-radius: 50%;" type="button" value="+"/>	<input style="width: 30px; height: 30px; border: none; border-radius: 50%;" type="button" value="X"/>

1. NOW TYPE THE NAME OF THE FAMILY MEMBER FOR MAKING HIM OR HER AS YOUR NOMINEE

2. TYPE NOMINEE DOB HERE

4. TYPE THE ADDRESS OF THE NOMINEE HERE

5. AFTER ENTERING ALL THE DETAILS NOW YOU HAVE TO CLICK ON THIS BUTTON (SAVE FAMILY DETAILS)

Nomination History

Display records per page Search:

e-Nomination (3).pdf EPFO Circular PF - Corr....pdf ProcessFlow_FilingOnli...pdf e-Nomination (2).pdf e-Nomination (1).pdf Show all downloads... X

start Inbox - mail_2017 - M... e-Nomination - Googl... New Microsoft Power... 11:57 AM

Follow the instructions mentioned in the red ink on the below screen shot.

Browser address bar: https://unifiedportal-mem.epfindia.gov.in/memberinterface/eNomination/geteNominationPage?_HDIV_STATE_=27-0-67F17F3ECE66972BE949D92B2489

Browser tabs: Apps, Google, Convert PDF to Word, Mail - Raj.singh@steag.i, Login, Smallpdf.com - A Free S, Salary in India, Salary S, Member Passbook, Member Home, HRMantra Online, Nithya's Tax Calculator, Pinterest

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN : [REDACTED]

-A A A+ Logout

Home View Manage Account Online Services

Family Declaration

Having Family? Yes No

Add Family Details

Name	Date of Birth	Relation	Address	Guardian	Remove
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	+	×

← AFTER ENTERING ALL THE DETAILS NOW CLICK ON THIS BUTTON (SAVE FAMILY DETAILS)

Add Row Save Family Details

Nomination History

Display 10 records per page Search: [REDACTED]

Taskbar: e-Nomination (3).pdf, EPFO Circular PF - Corr..., ProcessFlow_FilingOnli..., e-Nomination (2).pdf, e-Nomination (1).pdf, Show all downloads...

Windows Taskbar: start, e-Nomination - Googl..., New Microsoft Power..., 11:58 AM

Follow the instructions mentioned in the red ink on the below screen shot.

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Home View Manage Account Online Services

Add Row Save Family Details

EPF Nomination

Select	Name	Date of Birth	Relation	Address of Nominee	Name and Address of Guardian	Total amount of share (%)
<input checked="" type="checkbox"/>	[REDACTED]	[REDACTED]	[REDACTED]	A - 201, HAPPY HOME, NEAR [REDACTED]	--	100

1. NOW YOU HAVE TO CLICK ON ABOVE BUTTON

2. TYPE THE % YOU WANT GIVE SHARE TO YOUR NOMINEE HERE (e.g. - 50% or 100%)

3. NOW CLICK ON SAVE EPF NOMINATION BUTTON

Nomination History

Display 10 records per page Search: [REDACTED]

Nomination Time	VIEW
-----------------	------

Windows Taskbar: e-Nomination (3).pdf, EPFO Circular PF - Corr..., ProcessFlow_FilingOnli..., e-Nomination (2).pdf, e-Nomination (1).pdf, Show all downloads...

Windows Start Bar: start, Inboxes, e-Nomination - Googl..., New Microsoft Power...

Follow the instructions mentioned in the red ink on the below screen shot.

The screenshot shows the 'EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA' member interface. At the top, there is a navigation bar with 'Home', 'View', 'Manage', 'Account', and 'Online Services'. A green notification box states 'EPF details saved successfully.' Below this is the 'Pending Nomination' section, which includes a table with columns for 'Nomination Entry Time', 'View', 'Edit', 'e-Sign', and 'Delete'. The first row shows a nomination from 26-FEB-2018 11:55. The 'e-Sign' button in this row is highlighted with a red arrow and the text 'NOW YOU HAVE TO CLICK ON e-Sign BUTTON ABOVE'. Below the table is a pagination control showing 'Showing page 1 of 1' and 'Previous 1 Next'. The 'Nomination History' section is also visible below.

UAN :

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Home View Manage Account Online Services

EPF details saved successfully.

Pending Nomination

Display 10 records per page Search:

Nomination Entry Time	View	Edit	e-Sign	Delete
26-FEB-2018 11:55				

Showing page 1 of 1 Previous 1 Next

NOW YOU HAVE TO CLICK ON e-Sign BUTTON ABOVE

Nomination History

Display 10 records per page Search:

Nomination Time	VIEW
-----------------	------

Windows taskbar: e-Nomination (3).pdf, EPFO Circular PF - Corr..., ProcessFlow_FilingOnli..., e-Nomination (2).pdf, e-Nomination (1).pdf, Show all downloads...

Windows taskbar: start, Inboxes, e-Nomination - Googl..., New Microsoft Power..., 11:59 AM

Follow the instructions mentioned in the red ink on the below screen shot.

The screenshot shows the EPF portal interface with a modal window titled "Digital Signing of Declaration". The modal contains a "Select Signatory" section with a table of signatories. A red arrow points to a radio button in the first row of the table. Below the table, there is a checkbox with the text: "By pressing generate OTP button, I hereby give my consent for using e-KYC services data from Aadhaar for the purpose of signing selected document and generating Digital Signature Certificate(DSC)". A red arrow points to this checkbox. At the bottom of the modal is a blue "Generate OTP" button. A red arrow points to this button, and next to it is red text: "AFTER THAT CLICK HERE AND YOU WILL RECEIVE AN SMS ON YOUR REGISTERED MOBILE NO. IN AADHAAR CARD FOR DIGITALLY APPROVING YOUR NOMINEE".

Digital Signing of Declaration

Select Signatory

	Name	Aadhaar
<input type="radio"/>	[REDACTED]	[REDACTED]

NOW YOU HAVE TO CLICK ON ABOVE BUTTON & BELOW BUTTON

By pressing generate OTP button, I hereby give my consent for using e-KYC services data from Aadhaar for the purpose of signing selected document and generating Digital Signature Certificate(DSC)

Generate OTP

AFTER THAT CLICK HERE AND YOU WILL RECEIVE AN SMS ON YOUR REGISTERED MOBILE NO. IN AADHAAR CARD FOR DIGITALLY APPROVING YOUR NOMINEE

EMPLOYEES' PROVISION FUND
MINISTRY OF LABOUR

Home View Man

EPF details saved

Pending Nomination

Display 10 records per page

Showing page 1 of 1

Nomination History

Display 10 records per page

Search:

Nomination Time VIEW

e-Nomination (3).pdf EPFO Circular PF - Corr...pdf ProcessFlow_FilingOnli...pdf e-Nomination (2).pdf e-Nomination (1).pdf

Show all downloads...

start Inboxes - mail_2017 - M... e-Nomination - Googl... New Microsoft Power... 12:00 PM

Follow the instructions mentioned in the red ink on the below screen shot.

The screenshot shows the EPF portal interface with a modal window titled "Digital Signing of Declaration". The modal contains an "Authenticate OTP" section with an "Enter OTP" label and a text input field. Below the input field are "Sign Document" and "Cancel" buttons. Red annotations include an arrow pointing to the input field with the text "1. NOW YOU HAVE TO ENTER HERE OTP RECEIVED ON YOUR REGISTERED MOBILE NO IN AADHAAR CARD" and another arrow pointing to the "Sign Document" button with the text "2. NOW CLICK HERE FOR SIGN DOCUMENT DIGITALLY".

Digital Signing of Declaration

Authenticate OTP

Enter OTP

1. NOW YOU HAVE TO ENTER HERE OTP RECEIVED ON YOUR REGISTERED MOBILE NO IN AADHAAR CARD

2. NOW CLICK HERE FOR SIGN DOCUMENT DIGITALLY

Sign Document Cancel

Showing page 1 of 1

Nomination History

Display 10 records per page

Nomination Time VIEW

Windows taskbar: e-Nomination (3).pdf, EPFO Circular PF - Corr..., ProcessFlow_FilingOnli..., e-Nomination (2).pdf, e-Nomination (1).pdf, Show all downloads...

Windows taskbar: start, Inboxes, e-Nomination - Googl..., New Microsoft Power..., 12:03 PM

Finally below mention screen will be display that indicates that your e-nomination has been e-signed successfully.

The screenshot shows a web browser window with the URL https://unifiedportal-mem.epfindia.gov.in/memberinterface/eNomination/geteNominationPage?_HDIV_STATE_=31-0-43D76F7B0EDC489B7B59E8576. The page title is "EMPLOYEES' PROVISIONS ACT, 1948" and the header includes "MINISTRY OF LABOUR AND EMPLOYMENT". The main content area displays a confirmation message: "YOU WILL GET THIS NOTIFICATION FOR CONFIRMATION OF YOUR NOMINATION REQUEST E-SIGNED SUCCESSFULLY". Below this message is an "Authenticate OTP" section with a text input field labeled "Enter OTP" containing six dots. There are two buttons: "Sign Document" and "Cancel". A smaller dialog box is open on top, titled "unifiedportal-mem.epfindia.gov.in says:", with the text "Nomination request e-signed successfully." and an "OK" button. The background shows a table with columns for "Nomination Entry Time", "View", "Edit", "e-Sign", and "Delete". The first row shows the entry time "26-FEB-2018 11:55". The page also includes a "Logout" link, a "Display 10 records per page" dropdown, and a "Search:" field. The Windows taskbar at the bottom shows the Start button, several open applications (Inbox, e-Nomination, New Microsoft Power...), and the system clock showing 12:03 PM on 2/26/2018.

Now you can view your nominee details by click on View tab

Browser address bar: https://unifiedportal-mem.epfindia.gov.in/memberinterface/eNomination/geteNominationPage?_HDIV_STATE_=14-10-9B544EE268EACEF4264F356D3Dc

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN : [REDACTED]

Home View Manage Account Online Services


NOW YOU CAN VIEW YOUR NOMINATION DETAIL BY CLICK HERE AND THE PDF FILE WILL BE DOWNLOAD IN WHICH NOMINATION DETAILS WILL BE MENTION IN FORM - 2.

+ Fill new nomination

Nomination History

Display 10 records per page

Search:

Nomination Time	VIEW
22-FEB-2018 14:53	

Showing page 1 of 1

Previous 1 Next

Windows taskbar: e-Nomination (5).pdf, e-Nomination (4).pdf, e-Nomination (3).pdf, EPFO Circular PF - Corr..., ProcessFlow_FilingOnli..., Show all downloads...
Taskbar icons: start, e-Nomination - Googl..., New Microsoft Power...

Downloaded PDF file will be shown like below mentioned screen shot in which your nominee details will be shown in form - 2

The Employees' Pension Scheme, 1995
 FORM 2
 EMPLOYEES' PROVIDENT FUNDS SCHEME, 1952
 [Paragraphs 33 AND 61(1)]
 EMPLOYEES' PENSION SCHEME, 1995
 [Paragraphs 18]

The Employees' Pension Scheme, 1995

PART B (EPS)
 (Para 18)

DECLARATION AND NOMINATION FORM UNDER THE EMPLOYEES' PROVIDENT FUNDS SCHEME AND EMPLOYEES' PENSION SCHEME

1. UAN : [REDACTED]
2. Name (in block letters) : [REDACTED]
3. Father's / Husband's Name : [REDACTED]
4. Date of Birth : 07/08/1978
5. Gender : MALE
6. Marital Status : MARRIED
7. Address (Permanent) : [REDACTED] SURAT, GUJARAT -
8. Address (Temporary) : [REDACTED] SURAT, GUJARAT -
9. (A) Date of Joining of EPF Scheme, 1952 : 30/10/2017
 (B) Date of Joining of EPF Scheme, 1971 : --
 (C) Date of Joining of EPF Scheme, 1995 : 30/10/2017

PART A (EPF)

I hereby nominate person(s) / cancel the nomination made by me previously and nominate the person(s) mentioned below to receive the amount standing to my credit in the Employees' Provident Fund, in the event of my death:

Name of the Nominee / Nominees	Address	Nominees's relationship with the Member	Date of Birth	Total amount or share of accumulations in Provident Fund to be paid to each nominee	If the Nominee is minor, name and relationship and address of the guardian who may receive the amount during the minority of nominee
(1)	(2)	(3)	(4)	(5)	(6)
[REDACTED]	[REDACTED] SURAT, GUJARAT-395009	Wife	[REDACTED]	100%	--

1. *Certified that I have no family as defined in Para 2(g) of the Employees' Provident Funds Scheme, 1952 and should I acquire a family hereafter the above nomination should be deemed as cancelled.
2. *Certified that my father/mother is/are dependant upon me.

(Signature is not required as the document is to be digitally signed)

I hereby furnish below particulars of the members of my family who would be eligible to receive widow / children pension in the event of my death:

Sl. No.	Name and Address of the Family members	Address	Date of Birth	Relationship with the member
(1)	(2)	(3)	(4)	(5)
1	[REDACTED]	[REDACTED]	[REDACTED]	Wife

*Certified that I have no family as defined in Para 2(vii) of the Employees' Pension Scheme, 1995 and should I acquire a family hereafter I shall furnish particulars thereon in the above form.

I hereby nominate the following person for receiving the monthly widow pension admissible under para 16(2)(a) (i) and (ii) in the event of my death without leaving any eligible family member for receiving pension.

Name and Address of the Nominee	Date of Birth	Relationship with the member
--	--	--

Date : 22-Feb-2018

(Signature is not required as the document is to be digitally signed)

THANK YOU