

Govt. of NCT of Delhi: Directorate of Education

Examination Cell, Room No.222-A

Old Secretariat, Delhi-110054

No.DE.5/31/t.VI/Exam /2016/575-579

Date: 03-06-2020

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Sub:- Guidelines/Instructions for Change of Centre for forthcoming Board Examination of classes X & XII commencing w.e.f. 1st July, 2020 to 15th July, 2020

Please find enclosed herewith CBSE Notification No. COORD/PRINTING/2020 dated 02/06/2020 regarding the Subject cited above.

As per aforesaid Notification CBSE has taken the following two decisions in respect of the forthcoming exams which will start from 1st July 2020 for classes X & XII.

1. Examination would now be conducted in the respective schools of the candidates instead of the examination centre already allotted.
2. CBSE will allow change of Examination Centre in respect of candidates who have shifted from the district of their school and are residing in some other district in the country than the place of their school.

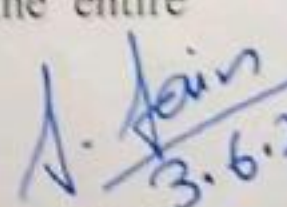
Further, it is informed that CBSE has provided detailed Instruction/Information regarding scheme for conduct of Examination, Nodal Examination centers, Eligibility for making request for change of examination centre, important conditions, procedure of making the request, candidate shifted from India to other countries, Exam centre Location, Help Line Number and Schedule of activities etc.

Apart from the above, all the Heads of above mentioned Schools must note that:

1. CBSE will accept request of candidates for change of Examination Centre only through their school.
2. It will be the responsibility of the School to contact their students to know whether they have shifted to some other district and would like to avail the facility of changing the Examination Centre to their present district of stay in India, and thereafter, to provide the information to CBSE.
3. NCT of Delhi will be considered as one district for this purpose hence change of examination centre from one district of Delhi to another district of Delhi will not be permitted.
4. The Heads of Schools must comply with all the directions of CBSE and follow the date wise schedule of activities given at point 9 (page-5) of the notification.

In this regard, all the Heads of Govt., Govt. Aided and Un-Aided Recognized Schools are directed to go through the said Notification and shall ensure that this information be timely conveyed through telephone/bulk sms or through other available means to all the students of classes X/XII appearing in the said Examination so that the opportunity for change of Centre, wherever required, be provided to eligible students.

Furthermore, DDEs District/Zone are requested to have closely monitor the entire process in their respective Districts.


Dr. Saroj Sain
Addl. DE (Exam)

Encls: As stated above.