

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION, AWARDS BRANCH
OLD PATRACHAR BUILDING, TIMARPUR, DELHI-54**

F.DE.23 (101)/Awards Br./STA/2023/630-639

Dated: 14/08/2023

CIRCULAR

STATE TEACHERS' AWARD – 2023

A great teacher and philosopher Dr. Radha Krishnan's (former President of India) birthday is celebrated as Teachers' Day every year on 5th September. It would be a proud privilege to salute & honour the teachers - for their indomitable dedication and remarkable work - who mould the lives & careers of the students with love, devotion and care.

All regular teachers working in Govt. / Govt. Aided / Recognized Unaided Private /MCD/NDMC/Delhi Cantonment Board (DCB) Schools are eligible to apply for the Award.

There are 118 awards for HOSs, Teachers, Librarians and Sports Teachers and teachers working in some of the branches at HQ Level.

GUIDELINES FOR STATE TEACHERS' AWARD-2023

- All the Principals/ Vice Principals/ HOSs and Teachers of Primary, Middle, Secondary & Senior Secondary Schools of GNCT of Delhi/DOE/DOE Aided/DOE Recognised Un-Aided/MCD/MCD Aided/MCD Recognised Un-Aided/NDMC/NDMC Aided/NDMC Recognised Un-Aided/DCB schools who have completed, at least, 07 (Seven) years of continuous and regular service as teacher by 31st March, 2023 are eligible to apply.
- Those Principals/ Vice Principals/ HOSs and teachers who have already got State Teachers' Award are not eligible.
- For Govt. and Govt. Aided Schools, the Heads of Schools who have got Excellence in Education Award in any category, can apply for State Teachers' Award only after a gap of minimum three years.

Genu

- Educational Administrators are not eligible for this award. However, Principals/Vice Principals/ HOSs are eligible.
- The Principals/ Vice Principals/ HOSs and Teachers who retired on or after 31st March 2023 (after working for full academic session i.e. 2022-23) are eligible.

PROCEDURE FOR APPLICATION

- (a) Principals/ Vice Principals/ Heads of Schools and Teachers themselves shall apply directly by filling the application form online on the official website of Directorate of Education between **16.08.2023 and 20.08.2023 (both days inclusive)**.
- (b) All the online applications for State Teachers' Award-2023 will be submitted in the respective category of schools, namely:-
 - (i) **Category A** having Students' Enrolment: **Above 2,500 Students**
 - (ii) **Category B** having Students' Enrolment: **From 1,000 to 2,500 Students.**
 - (iii) **Category C** having Students' Enrolment: **Below 1,000 Students.**
- (c) Every applicant shall submit a brief bio-data in the Registration Form, online along with the Entry Form. The application form shall include relevant supporting material such as documents, reports of activities, field visits, photographic evidence, attested copies of CBSE gazette for classes X and XII, attested copies of annual results for classes other than X and XII, attested copies of certificates of participation in co-curricular activities, attested copy of relevant pages of service book, inspection reports with ATRs, expenditure reports etc for verification of the information furnished by the applicant in the online proforma. The suggested documents are indicative in nature. Please ensure that the evidences provided by the applicant are not repeated for different points. For use of technology, please provide proper links/ details.
- (d) Undertaking by the applicant: Each applicant shall give an Undertaking that all the information/data submitted is true to the best of his/her knowledge and if anything is found, at any later date, to be untrue then the Award will be withdrawn and he/she will be liable to disciplinary action.

Ann.

- (e) The applications in r/o Teachers and Librarians will be duly verified and forwarded to the District Level Committee by the Heads of the Schools online after the submission by the applicant.
- (f) The applications in r/o HOSs will be verified by the DDE (Zone).

DISTRICT LEVEL COMMITTEE FOR SELECTION OF STATE TEACHERS' AWARD-2023

First level scrutiny will be done by District Level Committee headed by the DDE (District).

- | | | |
|-----|--|-------------|
| (a) | D.D.E. of the District | Chairperson |
| (b) | D.D.E (Zones) of the District Concerned | Members |
| (c) | D.D.E. or Equivalent officer of concerned MCD/NDMC/DCB | Member |
| (d) | Principal/Senior Lecturer of the concerned DIET/SCERT | Member |
| (e) | State Awardee (Principal/ Teacher of Govt./ Private school who has received State Award during the last 3 years) | Member |

FUNCTIONS TO BE PERFORMED BY DISTRICT LEVEL COMMITTEE

The above Committee at District Level will award marks on the basis of Rubric/ Marking Scheme provided, solely on the basis of availability of documentary evidences and their veracity.

While forwarding the duly evaluated applications, the District Level Committee should ensure that in case of RPVVs, SoEs and unaided schools recognised by DoE, MCD & NDMC, the case of only those applicants shall be forwarded who secure minimum 75% marks as per the Rubric. In case of Govt. Schools (other than RPVVs/SoEs), this criterion shall be 60%.

Ann.

After awarding marks, the District Level Committee (DLC) will forward online the applications to the Awards Branch. In addition, hard copies of the filled in proformas along with all documents shall be forwarded to the Award Branch at HQs on/ before the last date i.e. 20/08/2023.

Importantly, DDE (District) will forward only those cases which are clear from Vigilance angle.

In case of Principals and Vice Principals, the District DDEs must furnish the valid Vigilance Clearance Reports of GOC (H.Q.) and DOV along with District Vigilance Report.

In case of Teachers/Principals/Vice Principals of Govt. Aided /Recognized Un-aided Private Schools, the Vigilance Clearance Certificate will be furnished by the Chairman/Manager of the school.

A certificate must be taken from the next higher Authority of the applicant after the verification of service record that there is No Break in Service of the applicant.

A certificate must be furnished by the next higher Authority that the applicant has not received State Teachers' Award earlier and has not received Excellence In Education Award during last 3 (Three) years.

The *pro formas* for Heads of Schools, Teachers (including all categories i.e., PGTs, TGTs, Assistant Teachers, Nursery Teachers, Teachers of Miscellaneous Category) and Librarians are online.

The *pro formas* for remaining categories of Teachers i.e. EVGCs, Core Academic Unit, Special Education Teachers, Mentor Teachers Librarians & Teachers working in Library Branch, Guest Teachers/Contractual Teachers under Samagra Siksha, Part Time Vocational Teachers and teachers (both regular and guest teachers) working in NIOS/ Patashar Vidyalaya etc will be offline like previous years.

Remu

Note: Please note that No Correction will be allowed after online submission of Proforma. Therefore, if there is any query, the applicant must get the query clarified before submitting the information in the online Proforma. Please contact mobile no. 9968978849. In order to avoid the last minute rush, the applicants are advised to get their queries clarified, well in advance.

This issues with the prior approval of Competent Authority.

Encl: Proformas for HoSs, Teachers & Librarians.



Regional Director of Education (Awards)

F.DE.23 (101)/Awards Br./STA/2023/630-639

Dated: 14/08/2023

Copy for information to:

1. P.S. to Secretary (Education).
2. P.S. to Director (Education).
3. All RDEs
4. DDEs (District)/DDEs (Zone).
5. All H.O.S. of Govt., Govt. Aided, Recognized Unaided Private Schools.
6. Director Education, M.C.D, Civic Centre, Minto Road, N.Delhi.
7. Director Education, N.D.M.C, Palika Kendra, New Delhi.
8. Chief Executive Officer, Delhi Cantonment Board, Delhi Cantt., Delhi.
9. O.S. (I.T) to kindly upload the circular on the official website of Directorate of Education.
10. Guard File.


DDE (Awards)

STATE TEACHERS' AWARD-2023

(For Principals/ Vice Principals/ HOSs)

1. GENERAL INFORMATION

- (a) Name of the Applicant:
 (b) Designation: (Drop Down)
 (c) Employee ID:
 (d) Contact Number: (M)----- (O)-----
 (e) Name of the School:
 (f) School ID:
 (g) Zone:
 (h) District:
 (i) Location (Drop Down)- JJ Cluster/Rural/Urban/Resettlement Colony:
 (j) Student Enrolment of the School (Small/Medium/Large):

Upload Photograph

Please upload your
recent passport size
colour
photograph: (Only
JPEG, JPG, PNG
formats)
Max Size: 50KB

2. ACADEMIC LEADERSHIP

- **Cluster Leadership Development Program (CLDP)**
- **Other School Leadership Development Program (SLDP)**
- **Participation in Academic Resource Team (ART)/ Faculty Meetings**

(i) **Role:** (a) Facilitator (b) Only Participant (Radio Buttons)

(ii) **If Facilitator**

| Period of Facilitation | Learning (Any Two) | Implementation (Any Two) |
|-----------------------------|--------------------|--------------------------|
| Drop Down – Select | | |
| 1. <i>Less than 1 year</i> | | |
| 2. <i>1-2 Years</i> | | |
| 3. <i>More than 2 Years</i> | | |

- Please upload evidence in support of your sharing. **Attachment Link**

Remu

(iii) If Only Participant

| Number of sessions attended | Learning (Any Two) | Implementation (Any Two) |
|-----------------------------|--------------------|--------------------------|
| | | |
| | | |

- Please upload evidence in support of your sharing. **Attachment Link**

(iv) Participation in Academic Resource Team (ART)/Faculty Meetings

| Number of ART/Faculty meetings attended in the session 2022-23 | Strategies shared in the meetings (Any three) | Observation & Feedback of strategies implemented in the classroom |
|--|---|---|
| | | |
| | | |
| | | |

- Please upload evidence in support of your sharing. **Attachment Link**

3. COMMUNITY ENGAGEMENT

- School Management Committee (SMC)/Management Committee/Parent Teacher Association
- Alumni Association

(i) Engagement of School Management Committee (SMC)/Management Committee (MC)/Parent Teacher Association (PTA)

| No. of SMC/MC/PTA meetings held in the session 2022-23 | Average attendance (in percentage) of the members in meetings held in the session 2022-23 | Preparation & Implementation of School Development Plan |
|--|--|---|
| | | |

- Please upload evidence in support of your sharing. **Attachment Link**

Remu

(ii) Alumni Intervention

| No. of Alumni registered/associated with school | No. of Alumni meets in the session 2022-23 | Average attendance (in percentage) of the Alumni in meetings held in the session 2022-23 | Participation in academic activities/ Any outstanding engagement /achievement by the Alumni |
|---|--|---|---|
| | | | |

- Please upload evidence in support of your sharing. **Attachment Link**

(iii) Efforts made for Emotional well-being of Students, Teachers, Parents and Community and their Impact

| | |
|---------------------------|----------------------|
| (a) Students | <i>Max 100 words</i> |
| (b) Teachers & Staff | <i>Max 100 words</i> |
| (c) Parents and Community | <i>Max 100 words</i> |

- Please upload evidence in support of your sharing. **Attachment Link**

4. PROFESSIONAL DEVELOPMENT**(i) Efforts made for Professional Development: (Last three years)**

| Name of the Training Program/Workshops/ Conferences/Seminar attended (other than CLDP/SLDP) | Name of the Organizing Department/ Agency/ Institute | Month & Year Duration & Place | Role as Participant or Facilitator |
|---|--|-------------------------------|------------------------------------|
| | | | |

Remu

Implementation & Impact of the training program/workshop/conference/seminar attended in promoting learning in your school: (Write in 100 words)

- Please upload evidence in support of your sharing. **Attachment Link**

(ii) Research Papers Presented /Lectures delivered: (Any Two during last ten years)

| Title of the Research Paper presented/ Lecture delivered | Name of the Organizing Department/Institute/ Agency | Month , Year and Place |
|--|---|------------------------|
| | | |
| | | |
| | | |

- Please upload evidence in support of your sharing. **Attachment Link**

(iii) Publication- Research papers/Articles in International/National Journals (with ISSN), Books (with ISBN) (Any Two)

| Title of your paper | Name of the book/journal (with ISSN Number), Books (with ISBN Number) | Volume, month and year of publication |
|---------------------|---|---------------------------------------|
| | | |

Remu

| | | |
|--|--|--|
| | | |
| | | |

- Please upload evidence in support of your sharing. **Attachment Link**

(iv) Publication in Dilli Shiksha Magazine/ Nai Udaan (Science Magazine)/Abhyudaya (Happiness Magazine) or any other State magazine with RNI Number (Any Two)

| Name of the magazine (With RNI Number) | Title of the article | Volume, month and year of publication |
|---|----------------------|---------------------------------------|
| | | |
| | | |

- Please upload evidence in support of your sharing. **Attachment Link**

5. INITIATIVES, INNOVATIONS AND PEDAGOGIC LEADERSHIP

(i) Initiatives & Innovations

State the initiatives taken to improve the academic environment of your school. Name the innovations undertaken by you or any of your staff members whom you have motivated.

| Initiatives/Innovations (Any 04) | Implementation | Impact on learning |
|---|----------------|--------------------|
| | | |
| | | |
| | | |
| | | |

- Please upload evidence in support of your sharing. **Attachment Link**

Renu

(ii) Classroom Observations : Have you observed lessons and given feedback? How has your feedback been helpful in improving the teaching learning process?

| | | | | |
|---|---|--|------------------------|-----------------------------|
| Number of Classes Observed in Academic Session 2022-23 | Mention any 04 observations with feedback to teachers for the classes observed in Academic Session 2022-23 | | | |
| | Class | Subject/Mindset Curriculum/Mission Buniyad/NIPUN | Name of the Teacher | Observation and Feedback |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

- Please upload evidence in support of your sharing. **Attachment Link**

(iii) Fostering Conducive Environment to maximize Learning

| | |
|---|--|
| 1. School Attendance, Truancy & Chronic Absenteeism | |
| Average attendance (In Percentage) of the students in the session 2022-23 | <u>Strategies for Improving Attendance</u> |
| | |
| <ul style="list-style-type: none"> • Please upload evidence in support of your sharing. Attachment Link | |
| 2. Parents Participation in PTM/Mega PTM | |
| No. of PTMs/Mega PTM held in the session 2022-23 | Average attendance (In Percentage) of the parents in PTM/Mega PTM |
| | |
| <ul style="list-style-type: none"> • Please upload evidence in support of your sharing. Attachment Link | |

Genu

| | | |
|--|---------------|------------------|
| 3. Upkeep of School Infrastructure | | |
| (a) Electricity & Gadgets | Satisfactory | Not Satisfactory |
| (b) Fire Safety Equipment | Satisfactory | Not Satisfactory |
| (c) CCTV in all areas with recording | Functional | Not functional |
| (d) Rain Water Harvesting | Functional | Not Functional |
| <ul style="list-style-type: none"> Please upload evidence in support of your sharing. Attachment Link | | |
| 4. Steps to include students and parents in creating an authentic inclusive school. | | |
| Steps/Activities | Impact | |
| 1. | | |
| 2. | | |
| <ul style="list-style-type: none"> Please upload evidence in support of your sharing. Attachment Link | | |
| 5. Percentage (%) of funds utilized under Plan Schemes/School Development Fund till 31st December 2022 (Mention any four with Max Utilisation) | | |
| Name of Fund / Plan Scheme | % Utilization | |
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| <ul style="list-style-type: none"> Please upload evidence in support of your sharing. Attachment Link | | |

Renur

(iv) Academic Intervention

| Intervention and its Implementation | | | |
|--|---|---|---------------------------------|
| 1. Mission Buniyad/ NIPUN/Foundational Literacy & Numeracy, Vidhyanjali | | | |
| Total Number of students assessed Below or On Paragraph (Hindi)/ Subtraction (Maths) level (Level 1) | No. of students <i>brought up</i> to level of story (Hindi)/Division (Maths) after the intervention (Level 2) | Shift in percentage Level 1 to Level 2 | links to upload evidence |
| | | | |
| 2. Happiness Curriculum/ Social Emotional Learning | | | |
| Efforts made to implement the intervention | Impact of Curriculum over students | Success Story 1 (Student 1) | Success Story 2 (Student 2) |
| <i>Max 100 Words</i> | <i>Max 100 Words</i> | <i>Max 100 Words</i> | <i>Max 100 Words</i> |
| | | <i>links to upload evidence</i> | <i>links to upload evidence</i> |

Renu

| | |
|--|--|
| 3. Entrepreneurship Mindset Curriculum/ Entrepreneurship Mindset Skills/Vocational Curriculum | |
| Mention an Innovative Project/Business Blasters Project by Students demonstrating Entrepreneurship Mindset | Participation Level: Zonal/District/State/National/International |
| 1. | Zonal/District/State/National/International (Select -Drop Down) |
| 2. | Zonal/District/State/National/International (Select -Drop Down) |
| | <i>links to upload evidence for both projects above</i> |

(v) Additional Charge & Responsibility held

(Drop Down- more than one option can be selected)

- Venue In charge at Zonal/ District/ Region/ State competitions/ Events
- Center for NIOS/ Patrachar
- Zonal Book Distribution Center
- Zonal/ District Coordination for EMC/ Happiness/ DBC/ Project Voice
- Cluster Admission In Charge
- Sports Complex/ Coaching/ Academy
- Mental Maths Co-ordinator at Zonal/ District/ Region/ State
- Any other (please specify)

6. APAR (Annual Performance Appraisal Report)/ACR (Last Three Years)

| Academic Year | Grade |
|---------------|-------|
| 2022-2023 | |
| 2021-2022 | |
| 2020-2021 | |

- Please upload evidence in support of your sharing. **Attachment Link**

Renu

7. SCHOOL ACHIEVEMENTS

(i) Academic Result

Result of highest two classes for last three years:

Middle school: Class VII and VIII (**Clear Passed**)

Secondary school: Class IX and X (**before compartment**)

Sarvodaya Vidyalaya/Sr. Sec School: Class XI and XII (**before compartment**)

| Academic Year | Class VII/VIII/IX/X/XI/XII | Total Number of Students Appeared in all sections of highest two classes | Total Number of Students Passed in all sections of highest two classes | Pass % | +ve/-ve Deviation in Pass % |
|---------------|----------------------------|---|---|--------|-----------------------------|
| 2022-2023 | (Drop Down-Select) | | | | |
| 2021-2022 | (Drop Down-Select) | | | | |
| 2020-2021 | (Drop Down-Select) | | | | |

- Please upload evidence in support of your sharing. **Attachment Link**

(ii) Sports & Co-Curricular Activities (**Mention the activity with participation at the highest level for the particular session**)

| Year | Name of the activity | Level | Position | Evidence |
|-----------|----------------------|-------|----------|------------------------|
| 2022-2023 | | | | Attach Evidence |
| 2021-2022 | | | | Attach Evidence |
| 2020-2021 | | | | Attach Evidence |

Remu

- Any other duty performed by HoS like NIOS centre Incharge, IGNOU centre, Sports activity centre, etc.
- Please upload evidence in support of your sharing. **Attachment Link**

8. SOCIAL MEDIA FOR HOS

Do you use social media (**Facebook/Twitter/Instagram/LinkedIn**) for sharing best academic and pedagogic practices? YES/NO

If YES -

| Name the Social Media Platforms You Use | Account Names and Handles | Links for the posts shared by you for Educational Purpose |
|---|---------------------------|--|
| | | <i>Add Row</i> |

9. PROFESSIONAL GROWTH

Whether enrolled for any course under SWAYAM or any other MOOCS platform. Any other efforts undertaken by the teacher individually to upgrade their skills along with educational improvements

Please upload evidence in support of your sharing. **Attachment Link**

10. SOCIAL AWARENESS

Work done for spreading social awareness among children, especially in socially sensitive issues like nutrition, toilet and menstrual hygiene, child marriage, uplifting deprived children, etc during the session 2022-23.

Please upload evidence in support of your sharing. **Attachment Link**

11. NATION BUILDING

Work done for promotion of nation building and national integration during the session 2022-23.

Please upload evidence in support of your sharing. **Attachment Link**

Remo

12. LEADERSHIP AGILITY

Answer the Self-Reflection Questionnaire (Max 250 Words for each answer)

(i) Consider a time when your leadership was seriously challenged (except for the challenges posed by COVID)? How did you handle it? Do you wish you had handled it differently? Why or why not?

(ii) Mention **two** significant achievements of the last three years other than the achievements mentioned earlier in this form.

Self-Declaration

I declare that the information shared by me here is true to the best of my knowledge. I am aware of the fact that any false information given by me may cause disqualification and may attract disciplinary proceedings under the CCS (CCA) Rules -1965.

Upload Signature

Please upload your signature photo:
(Only JPEG, JPG, PNG formats)
Max Size: 30 KB

Signature of the applicant

Renur

PROFORMA FOR STATE TEACHERS' AWARD-2023

(For Regular Teachers)

1. GENERAL INFORMATION

- (a) Name of the Applicant:
 (b) Designation: (Drop Down)
 (c) Employee ID:
 (d) Contact Number: (M)----- (O)-----
 (e) Name of the School:
 (f) School ID:
 (g) Zone:
 (h) District:
 (i) Location (Drop Down)- JJ Cluster/Resettlement Colony/Rural/Urban:
 (j) Total Number of Students taught during the session 2022-23:

Upload Photograph

Please upload
your recent
passport size
colour
photograph: (Only
JPEG, JPG, PNG
formats)
Max Size: 50KB

2. ROLES AND RESPONSIBILITIES

(i) **Academic Role** (Drop Down- more than one option can be selected)

- Teacher Development Coordinator/ Academic Coordinator
- Faculty Head/Member- Academic Resource Team of the School
- Happiness Coordinator/ Coordinator- Social and Emotional Learning
- Entrepreneurship Mindset Curriculum Coordinator/ Coordinator- Entrepreneurship/Innovation
- Mission Buniyaad Coordinator/ Coordinator- Foundational Literacy & Numeracy
- Deshbhakti Curriculum Coordinator/ Coordinator- Other Program Inculcating the spirit of patriotism
- Any other (Please specify)

Please upload evidence in support of your sharing. **Attachment Link**

(ii) **Efforts, Strategies and Implementation**

| Period of Coordination as Role mentioned in (i) | Strategies (Any Two) (Not more than 100 words) | Implementation of the strategies and impact (Not more than 100 words) |
|--|---|--|
| Drop Down – Select 1. Less than 1 year 2. 1-2 Years 3. More than 2 Years | | |
| | | |
| | | |

- Please upload evidence in support of your sharing. **Attachment Link**

(iii) **Share any two major Achievements/ Success Stories while performing the role as mentioned in (i)**

Renu

| Achievement /Success Story | Evidence |
|----------------------------|--|
| Success Story 1 | <i>Image/Video as evidence for Success Story 1</i> |
| Success Story 2 | <i>Image/Video as evidence for Success Story 2</i> |

- Please upload evidence in support of your sharing in **Attachment Link** above

(iv) Additional Charge & Responsibility (Drop Down- more than one option can be selected)

- Examination In Charge
- Time Table In Charge
- Mid-Day Meal In Charge
- RTI In Charge
- Admission In Charge
- Welfare Schemes In Charge
- UDISE In Charge
- Shaala Siddhi In Charge
- SMC Convener
- Eco Club In Charge
- Participation in Mental Maths Project
- Any other (please specify)

Please upload evidence in support of your sharing. **Attachment Link**

3. TEACHER AS CHANGEMAKER

(i) Innovations/Initiatives/Pedagogic Practices

| Mention any three of your innovations/initiatives/ pedagogic practices | Efforts made to enhance the quality of teaching learning process with initiative/ innovative practices (Share your response in 100 words each) | Impact of the initiative taken (Share your response in 50 words each) |
|---|--|---|
| 1. | | |
| 2. | | |
| 3. | | |

- Please upload evidence in support of your sharing. **Attachment Link**

(ii) Academic Performance (Result) of the classes taught during last Three Years

Renur

| Academic Year | Class | Total Number of Students Appeared in all sections | Total Number of Students Passed in all sections | Average Pass % of the class taught | +ve/-ve Deviation in Pass % |
|---------------|--------------------|--|--|------------------------------------|-----------------------------|
| 2022-2023 | (Drop Down-Select) | | | | |
| 2021-2022 | (Drop Down-Select) | | | | |
| 2020-2021 | (Drop Down-Select) | | | | |

- Please upload evidence in support of your sharing. **Attachment Link**

(iii) **Teacher's Participation in Sports & Co-Curricular Activities / Talent Shows organized by Directorate of Education, GNCT of Delhi or any other Govt. organizations/ departments/ institutions of the Govt. during the last Two Years.**

Mention the activity participated at the highest level (Zone/District/State/National/International level) for the particular session

| Year | Name of the activity | Organizer | Level | Position | Evidence |
|-----------|----------------------|-----------|-------|----------|------------------------|
| 2022-2023 | | | | | <i>Attach Evidence</i> |
| 2021-2022 | | | | | <i>Attach Evidence</i> |

- Please upload evidence in support of your sharing. **Attachment Link**

(iv) **Participation of Students Prepared by the Teacher in Sports & Co-Curricular Activities / Talent Shows organized by the Directorate of Education, GNCT of Delhi and other organizations/ departments/ institutions of the Govt. during the last Two Years .**

Mention the activity participated at the highest level (Zone/District/State/National/International level) for the particular session

| Year | Name of the activity | Organizer | Level | Position | Evidence |
|-----------|----------------------|-----------|-------|----------|------------------------|
| 2022-2023 | | | | | <i>Attach Evidence</i> |
| 2021-2022 | | | | | <i>Attach Evidence</i> |

- Please upload evidence in support of your sharing. **Attachment Link**

Renur

4. TEACHER AS LEARNER

Professional Development

(i) Training/ Workshops/ Conferences/ Seminars Attended during the last two years.

| Name of the In-service Training Programs/ Workshops/ Conferences/ Seminars attended | Name of the Organizing Institution | Duration of the training, month and year, place. | Impact of the training/workshop in enhancing your pedagogic skills |
|---|------------------------------------|--|--|
| | | | <i>Add Row</i> |

- Please upload evidence in support of your sharing. **Attachment Link**

Research & Publication

(ii) Research Papers presented/Lectures delivered during the last ten years. (Mention Any Two)

| Title of the Research Paper presented/Lecture delivered | Name of the organizing platform/institution/department | Place, year of presentation |
|---|--|-----------------------------|
| | | <i>Add Row</i> |

- Please upload evidence in support of your sharing. **Attachment Link**

(iii) Publication- Research Papers/Articles in International/National Journals (with ISSN), Books (with ISBN) (Mention Any Two)

| Title of your paper | Name of the book/journal (with ISSN Number), Books (with ISBN Number) | Volume, month and year of publication |
|---------------------|---|---------------------------------------|
| | | <i>Add Row</i> |

- Please upload evidence in support of your sharing. **Attachment Link**

(iv) Articles in Dilli Shiksha Magazine/Nai Udaan (Science Magazine)/Abhudaya (Happiness Magazine) or any other State magazine with RNI Number. (Mention Any Two)

| Name of the magazine (With RNI Number) | Title of the article | Volume, month and year of publication |
|--|----------------------|---------------------------------------|
| | | <i>Add Row</i> |

Genur

- Please upload evidence in support of your sharing. **Attachment Link**

Content Creation

(v) Contribution in development of content (E-content/ Audio-video Lessons/ Podcasts, Textbooks, Support Material, Pragati series, Value Based Material, Teachers' Handbook or Any other)

| Type of Content | Title of the Material Developed | Month and Year | Impact of the Material developed in enhancing the Teaching Learning process |
|-----------------|---------------------------------|----------------|---|
| | | | <i>Add Row</i> |

- Please upload evidence in support of your sharing. **Attachment Link**

5. COMMUNITY ENGAGEMENT

(i) Teacher's engagement in Mega Parent-Teachers' Meeting (PTM)/ Parent-Facilitators' Meeting (PFM)

| | |
|---|---|
| Number of PTM/PFM held in the session 2022-23 | Average number of the parents (in %) interacted in PTMs/Mega PTMs held in the session 2022-23 <i>* Average number of the parents (in %) to be calculated upon the total number of students taught by the teacher in all the classes/sections</i> |
| | |

- Please upload evidence in support of your sharing. **Attachment Link**

(ii) Community Engagement for the Benefit of the Students

(Contribution to the school in any way e.g. physical infrastructure, computers, funds, books / Vidyanjali Activities, etc)

| Type/Field of engagement | Impact on learning |
|--------------------------|--------------------|
| | |

- Please upload evidence in support of your sharing. **Attachment Link**

Remu

6. TEACHING FOR INCLUSION

| Initiatives taken/efforts made to make classroom inclusive (Any Two) | Impact of the work done, with evidence |
|---|--|
| | |
| | |

- Please upload evidence in support of your sharing. **Attachment Link**

7. USE OF TECHNOLOGY

| Technology/ Tools / K-yan used to enhance learning (Any Two) | Implementation and Impact |
|---|---------------------------|
| | |
| | |

- Please upload evidence in support of your sharing. **Attachment Link**

8. TEACHER-STUDENT CONNECT

| |
|---|
| <p>(i) Mention maximum two efforts made for Emotional Well-Being of Students</p> <p><i>Max 100 words</i></p> |
| <p>Please upload evidence in support of your sharing. Attachment Link</p> |

Renu

(ii) Efforts made for Improving Learners' Attendance

| Efforts made to 'connect' with students for Improving Attendance | Average attendance of the students in the session 2022-23 |
|---|---|
| | |
| Please upload evidence in support of your sharing. Attachment Link | |

9. SOCIAL MEDIA FOR TEACHERS

Do you use social media (**Facebook/Twitter/Instagram/LinkedIn/Whatsapp**) for sharing best academic and pedagogic practices? YES/NO

If YES -

| Name the Social Media Platforms You Use | Account Names and Handles | Links for the posts shared by you for Educational Purpose |
|---|---------------------------|--|
| | | <i>Add Row</i> |

10. PROFESSIONAL GROWTH

Whether enrolled for any course under SWAYAM or any other MOOCS platform. Any other efforts undertaken by the teacher individually to upgrade their skills along with educational improvements

Please upload evidence in support of your sharing. **Attachment Link**

11. Creation and use of TLM

Development and use of Teaching Learning Material, Low cost teaching aids etc. (Based on number, scale and impact of innovations/experiments) during the session 2022-23.

Please upload evidence in support of your sharing. **Attachment Link**

12. SOCIAL AWARENESS

Work done for spreading social awareness among children, especially in socially sensitive issues like nutrition, toilet and menstrual hygiene, child marriage, uplifting deprived children, etc during the session 2022-23.

Please upload evidence in support of your sharing. **Attachment Link**

Remu

13. NATION BUILDING

Work done for promotion of nation building and national integration during the session 2022-23

Please upload evidence in support of your sharing. **Attachment Link**

14. OUTSTANDING ACHIEVEMENTS

Write any of your outstanding achievements during the last five years (apart from the ones you have already mentioned in the form above) Maximum 200 words.

15. APAR (Annual Appraisal Report) /ACR (Annual Confidential Report) *(Last Three Academic Years)*

| Academic Year | Grade |
|---------------|-------|
| 2022-2023 | |
| 2021-2022 | |
| 2020-2021 | |

Please upload APAR/ACR in support of your sharing. **Attachment Link**

Self-Declaration Form

I declare that the information shared by me here is true to the best of my knowledge. I am aware of the fact that any false information given by me may cause disqualification and may attract disciplinary proceedings under the CCS (CCA) Rules -1965.

Upload Signature

Please upload your signature photo:
(Only JPEG,JPG,PNG formats)
Max Size: 30 KB

Signature of the applicant

Remu.

PROFORMA FOR LIBRARIAN

| | | | |
|----|--|--|--|
| | Registration ID | | Photo |
| | Employee Designation | | |
| | Applying for | | |
| 1. | Enrolment in the School in 2022-23 as on 31 st March 2023 | | |
| 2. | Status of Library | | |
| | (a) Total No. of Books available in the library as per accession register (attach documentary evidence) | | |
| | (b) Total No. of Books entered in online module (attach documentary evidence) | | |
| 3. | No. of books issued to all classes in school during last five years through issue register and Library Module. | | |
| | Year | Total Enrolment as on 31 st March | No. Of books issued to all classes during the year |
| | 2022-23 | | |
| | 2021-22 | | |
| | 2020-21 | | |
| | 2019-20 | | |
| | 2018-19 | | |
| 4. | Whether Computer with Internet facility is available in the Library (attach documentary evidence for both) | | Yes/No |
| | If Computer or Internet facility is not available, attach a certificate obtained from HoS in this regard | | |
| 5. | Is stock verification done yearly (5 years only) (attach documentary evidence) | | |
| | Year | Whether stock verification done | Date of verification |
| | 2022-23 | Yes/No | |
| | 2021-22 | Yes/No | |
| | 2020-21 | Yes/No | |
| | 2019-20 | Yes/No | |
| | 2018-19 | Yes/No | |

Revu

| | | | | | |
|-----|--|-------------------------------|----------------------|--------------------------------|-------------|
| 6. | Particulars of condemnation of books during last 5 years | | | | |
| | Year | Whether did any condemnation | Date of verification | | |
| | 2022-23 | Yes/No | | | |
| | 2021-22 | Yes/No | | | |
| | 2020-21 | Yes/No | | | |
| | 2019-20 | Yes/No | | | |
| | 2018-19 | Yes/No | | | |
| 7. | No. of Newspapers subscribed in school Library (attach documentary evidence) | | | 1/2/3/4/5 | |
| 8. | No. of Magazines subscribed in school Library (attach documentary evidence) | | | 1/2/3/4/5/6/7/8/9/10/11/NA | |
| 9. | Does school Library purchase committee exist? | | | Yes/No | |
| 10. | Visit to a Book Fair Mention the details | | | | |
| | Year | Whether visited any book fair | Date of Visit | No. Of Books purchased | |
| | 2022-23 | Yes/No | | | |
| | 2021-22 (Virtual Tour) | Yes/No | | | |
| 11. | Whether the Librarian participated in Co-curricular activities for the year 2022-23 (Organized by DOE/MCD/NDMC/DCB/or any other Govt. Organization). | | | | Yes/No |
| | If yes Note: 1 Mention & attach highest level Certificate Note: 2 If participated at more than one level attach certificate of the highest level only. | | | | |
| | Year | Name of Activity | Level | Whether position/participation | If position |
| | 2022-23 | | Select | Select | Select |
| 12. | Whether the librarian organized library activities during Library Activity Week during 2022-23 | | | | Yes/No |
| | If yes, No. of activities organized by the librarian (attach documentary evidence) | | | | 1/2/3/4/5/6 |

Ques

| | | | |
|-----|---|---|---|
| 13. | Attended Seminars conducted by DOE/CBSE/NCERT/SCERT/MCD/NDMC/DCB/any other Govt. Organization during last three years. | | |
| | Year | As resource person/participation | Organized by |
| | 2022-23 | Select | Select |
| | 2021-22 | Select | Select |
| | 2020-21 | Select | Select |
| 14. | Organization of Book week/fair in the school for the last two years and the activities undertaken during the book week, give details. (attach documentary evidence) | | |
| | Year | Whether organize any book week/fair in the school | Mention activities (In not more than 100 words) |
| | 2022-23 | Yes/No | |
| | 2021-22 | Yes/No | |
| 15. | Whether newspapers and magazines are displayed in the Library (A Certificate in this regard may be given by HoS along with Photos). | | Yes/No |
| 16. | Maintenance of bulletin boards in the school to display important information, noticed & news etc. | | Yes/No |
| 17. | Status & maintenance of Library (A Certificate obtained from HoS should be attached) | | Satisfactory/not satisfactory |
| 18. | Status of APAR of last three years | | |
| | 2022-23 | Very Good | Outstanding |
| | 2021-22 | Very Good | Outstanding |
| | 2020-21 | Very Good | Outstanding |

Self-Declaration

I declare that the information shared by me here is true to the best of my knowledge. I am aware of the fact that any false information given by me may cause disqualification and may attract disciplinary proceedings under the CCS (CCA) Rules -1965.

Signature of the applicant

Renu

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION, AWARDS BRANCH
OLD PATRACHAR BUILDING, TIMARPUR, DELHI – 110054**

F.DE.23 (101)/Awards Br./STA/2023/681-684

Dated: 18-08-2023

CIRCULAR

STATE TEACHERS' AWARD-2023

In continuation of our circular no. F.DE.23(101)/Awards Br./STA/2023/630-639 dated 14.08.2023 regarding State Teachers' Award 2023 following is the timeline:

TIMELINE

| Sl.No. | Activity | Timeline |
|--------|--|--|
| 1. | Submission of online Proforma/ Applications by the Principals, Vice-Principals, HoSs, Teachers and Librarians (other than special category). | 16.08.2023 to 21.08.2023 (Till midnight) |
| 2. | Evaluation of online Proforma/ Applications of Principals, Vice-Principals, HoSs, Teachers and offline evaluation of Librarians' applications by the District Selection Committee. | 22.08.2023 to 24.08.2023 (Till midnight) |
| 3. | Online forwarding of all the short-listed applications of Principals, Vice-Principals, HoSs, Teachers (above bench mark) to State Selection Committee. | 25.08.2023 |
| 4. | Submission of offline evaluated applications (Hard copy) of Librarian to State Selection Committee. | 25.08.2023 |
| 5. | A Presentation of shortlisted Principals, Vice-Principals and HoSs before the panel. | 28.08.2023 to 29.08.2023 |

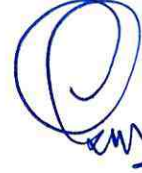
Note:-

1. The shortlisted Principals, Vice-Principals and HoSs are required to make a 7-8 minutes Presentation before the jury elucidating his/her special qualifications, achievements, abilities, etc.
2. All DDEs (District) are requested to kindly inform the shortlisted Principals, Vice-Principals and HoSs to prepare a PPT/Presentation of 7-8 minutes.

Qenu.

3. The venue and time will be informed shortly.

This issues with the prior approval of the Competent Authority.


18.08.2023

(VIKAS KALIA)
REGIONAL DIRECTOR OF EDUCATION (AWARDS)

F.DE.23(101)/Awards Br./STA/2023/681 - 684

Dated: 18-08-2023

Copy for information to:-

1. P.S. to Secretary (Education)
2. P.S. to Director (Education)
3. ALL DDEs and concerned officers for strict compliance (through MIS).
4. S.O. (IT) with the request to upload the circular on the website of the Department.
5. Guard File.


18/8/23
(RENU)
DDE (AWARDS)