

17 Aug 2022

Dear Parent,

We sincerely believe that the parents and teachers share a collective responsibility to build a conducive environment for the holistic development of students. Parent Teacher Association is constituted with an objective to realise the shared vision and promote communication, cooperation and collaboration among all the stakeholders.

To reconstitute the PTA for the session 2022-23, in a smooth and fair manner, you are requested to fill the Nomination Proforma attached herewith and submit its hard copy at the school reception/school gate no. 1 by August 26, 2022 positively. No entries will be accepted after the due date of submission. Your whole hearted participation is sincerely solicited.

The date of the meeting for selection of PTA nominee will be intimated to you separately through SMS.



**(Deepak Dua)**  
**Principal**


P.S.: Only one of the parents Father or Mother can fill the nomination form and attend the meeting. Incomplete forms will be rejected.

**N.C. JINDAL PUBLIC SCHOOL, PUNJABI BAGH, NEW DELHI-110026**

**RULES OF RECONSTITUTION OF PARENT TEACHER ASSOCIATION**

In compliance with the guidelines given by the Directorate of Education for the reconstitution of PTA, the following rules must be adhered to, with an objective to make the process smooth, fair and transparent:

- i. The parents are requested to be seated section-wise.
- ii. Any one parent either father or mother is eligible to participate in the election process.
- iii. One parent is to be selected from each section to be the section representative.
- iv. If the parents are not unanimous in the choice of the representative, the decision will be finalized by conducting voting in the form of counting of the hands being raised.
- v. Parents can nominate, propose and second only one candidate for the same post.
- vi. Use of mobile phone in the school auditorium is not permitted.
- vii. Nomination form, if found incomplete in any respect, will be rejected outrightly.
- viii. Nomination can be rejected at any stage if the details filled up by the parent in the Nomination Form are found incorrect during the verification.
- ix. Parents who have no school dues pending for their ward upto Aug 2022 will only be eligible to fill nomination form.

  
17 Aug 2022  
(Deepak Dua)

**Principal**